Date of Proposal: ________________

Agency Submitting Proposal: ____________________________________________

County or City Engineer: ________________________________________________

(The county or city engineer must approve this proposal before submittal and is considered the principal investigator for the project.)

Proposal Sponsor/Champion: ____________________________________________

Funding Requested: $__________________

Proposal/Project Title: ________________________________________________

Please use additional pages if needed for detailing the problem, testing, evaluation, etc.

1) Please describe the problem your project will attempt to solve.

2) Please provide a detailed description of the testing you will conduct.

3) What evaluation criteria will you use to evaluate your project’s success?

4) What assumptions are you making as part of your project?

5) How will your project be implemented?
Estimated Project Cost and Timeline Information

<table>
<thead>
<tr>
<th>Estimated project costs</th>
<th>Hours</th>
<th>Cost</th>
<th>Total</th>
<th>Donations</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>Fabrication Costs</td>
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<td>Application Costs</td>
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<td>Equipment Rental</td>
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<td>Material Costs</td>
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<td>Equip. Purchase Costs</td>
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<td>Testing Costs</td>
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<td>Report Preparation Costs</td>
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Note: Do not include your organization’s staff time. Total Project Costs $

This section is for data inquiry only. You are not required to submit invoices from vendors.

Estimated Time-line

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<tr>
<th>Estimated Time-line</th>
<th>Month</th>
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<tbody>
<tr>
<td>Authorization &amp; Start up</td>
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<td>Purchase materials/Equipment</td>
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<tr>
<td>Installation of Equipment</td>
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<td>Field Preparation/Application</td>
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<td>Report Preparation</td>
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<td>Completion of Project</td>
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</table>

Does this project require work or testing that can only be done during a specific season? If so, which season(s)? ________________________________

Estimated completion date of project/study: _________________

If you are selected to receive funding, you will be required to submit project photos and a field report outlining details of the testing, costs, and results (a field report template will be provided to you) upon completion of the project.

In addition to these basic requirements, do you have the capability to complete any of the following activities? Please select all that apply.

- [ ] Create a video
- [ ] Give a presentation and/or demonstration
- [ ] Produce/provide technical drawings or schematics (if applicable)
- [ ] Work with a consultant partner (if applicable) to produce a professional report

Total Cost of Project: $______________________________

OPERA Funding Requested: $________________________
PROJECT PROPOSAL FORM

Organization and Contact Information

County or City Engineer: __________________________

Phone #: __________ E-mail:________________________

Proposal Sponsor/Champion: __________________________

Phone #: __________ E-mail:________________________

Organization Information (City/County/Township):

Financial Administrator Contact (handles contract process, invoices & payments)

Name: __________________________

E-mail address:________________________

Phone #: __________ Fax #: __________

Organization Name
(City/County/Township): __________________________

Address: __________________________

City, State, Zip: __________________________

Submitted by: __________________________  Approved by __________________________

Prooser  County/City Engineer

Return this form by e-mail, mail or fax:
Mindy Carlson, Center for Transportation Studies,
200 Transportation and Safety Building, 511 Washington Avenue SE, Mpls, MN  55455-0375
Fax: 612-625-6381
Phone: 612-625-1813
carlson@umn.edu