Hosted by Minnesota Local Technical Assistance Program (LTAP), Center for Transportation Studies, University of Minnesota.
Sponsored and subsidized by Minnesota Local Road Research Board (LRRB) and Federal Highway Administration (FHWA).
Facilitated by the College of Continuing Education, University of Minnesota.

1 Work Zone Safety, Temporary Traffic Control, and Flagging Workshop

2 Minnesota Roadway Maintenance Training and Demo Day

In partnership with Minnesota Public Works Association and Minnesota Streets Superintendent Association
Work Zone Safety, Temporary Traffic Control, and Flagging Workshop

April 13, 2017, Country Inn & Suites, 1900 Premier Drive, Mankato, MN 56001
June 5, 2017, MnDOT District 1, 1123 Mesaba Avenue, Duluth, MN 55802

Registration begins at 8:30 a.m. Workshop is scheduled from 9:00 a.m. to 2:00 p.m.

Workshop Description
In this five-hour comprehensive workshop, students will learn key elements required for temporary traffic control, safety, and flagging. Working next to traffic can be dangerous and errors can cause accidents, so it is important for personnel to have a solid understanding of roles, responsibilities, and liability. Safety is incorporated into every aspect of this training. Group exercises and open discussion will keep students engaged and enhance learning. Recognizing the high percentage of injuries that happen to employees, a safety orientation, refresher courses, and continual education are highly recommended.

Topics Covered
- Overview of standards and specifications including general responsibilities
- Liability
- Channelizing devices
- Installation of traffic control zone
- Changes to the field manual and how to use the field manual
- Overview of layouts in two-lane, two-way, and multilane sections
- Flagging

Who Should Attend
County or city maintenance staff or staff who have responsibility for managing Work Zone Safety.

Workshop Instructors
Kathleen Schaefer has been the circuit trainer with the Minnesota LTAP since 2002. Prior to that she was a maintenance worker with the Minnesota Department of Transportation. As circuit trainer, Kathleen conducts a wide variety of classes to city, county, and state maintenance workers across Minnesota.

Registration and Fees
The registration fee includes lunch, coffee break, and program materials. A refund of the registration fee, minus a $30 cancellation fee, will be made if cancellation is received five working days prior to the workshop. Disability accommodations are available upon request.

Professional Development Hours (5.0 PDHs)
Roads Scholar Program (0.5 Required)
Minnesota Roadway Maintenance Training and Demo Day

May 18, 2017, Southwest Minnesota State University, 1501 State Street, Marshall, MN 56258

Registration and Continental Breakfast 7:00 a.m.
Classroom Sessions and Demos are scheduled from 8:00 a.m. to 3:15 p.m.

Classroom Sessions and Demos
This one-day event will highlight the latest practices, innovations, and research related to Minnesota's roadway maintenance operations. The event focuses exclusively on education and technology exchange through classroom sessions and outdoor demonstrations.

Topics Covered
• Cargo securement requirements
• Changes in CDL driving rules
• Gravel road maintenance
• Vegetation management/ditch maintenance
• Culvert maintenance and inspection

Roads Scholar Ceremony
Graduates for the year are honored during a ceremony at this event.

Who Should Attend
Maintenance operators, supervisors, and transportation and research implementation personnel from township, tribal, city, county, and state agencies who are seeking continued education and knowledge-building opportunities.

Registration and Fees
A $125 registration fee includes attendance at general sessions and outdoor demonstrations, instructional materials, lunch, and refreshment breaks. If you need to cancel your registration, a refund, minus $30, will be issued if you cancel by May 5, 2017. Cancellations after this date will not be eligible for a refund.

Location and Accommodations
This event will be held at Southwest Minnesota State University, Charter Hall 201, 1501 State Street, Marshall, MN 56258. Parking is available in Lot B1.

Accommodations are available at the Ramada Marshall Hotel, 1500 East College Drive, Marshall, MN 56258. To make a reservation please call 507-532-3221. The government rate is $89 per night.

Professional Development Hours (6.0 PDHs)
Roads Scholar Program (1.0 Elective)
Program and Registration Information Contact
Christine Preston, Continuing Professional Education, University of Minnesota, 612-624-4754, fax: 612-624-6225, e-mail: cceconf2@umn.edu.
Name (Last)* (First)*

Employer/Organization* Title

Address*

City* State* ZIP Code*

E-mail*

Telephone Fax

*Information in the section above is private data. Items marked by an asterisk (*) are required for identification and to establish your student record. Information is shared with the registrar's office, your instructor, and other University offices for the purposes of record keeping, affirmative action, and reporting.

Work Zone Safety, Temporary Traffic Control, and Flagging Workshop  

FEE: $50

(Please select location)

____April 13, Mankato (010)

____May 16, Alexandria (011)

____June 5, Duluth (012)

Online Registration (credit card only): www.mnltap.umn.edu/workzone-ctap

Minnesota Roadway Maintenance Training and Demo Day  

FEE: $125

____May 18, Southwest Minnesota State University, Marshall (CF0642)

Register online (credit card only): www.mnltap.umn.edu/training/roadway

If your check is returned because of insufficient funds or closed account, or because you have made a stop payment request, you will be charged a check handling fee of $20.

Method of Payment (please check one)

☐ Enclosed is a check or money order payable to University of Minnesota.

☐ Enclosed is a purchase order or letter of authorization to bill my employer.

☐ Charge to: ☐ Visa ☐ MasterCard ☐ Discover ☐ AMEX

Account number Expiration date

Name as printed on card Signature

Register by fax: 612-624-5359

Register by mail: 
CCE Registration Center 
University of Minnesota 
353 Ruttan Hall 
1994 Buford Avenue 
Saint Paul, MN 55108